**STEERING FAILURE CHECK LIST**

To prepare for a true emergency, the actions below is a guide to be used in the event of steering failure.

 Refer to: Steering Failure Procedure

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| **Vessel:** |  |  | **Date:** |  |
| **Port / Location:** |  |  | | |

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| Steering Failure Checklist | | Tick (√) |
| 1. | OOW immediately changeover to an alternative steering system or emergency steering |  |
| 2. | Notify the Master and engine room , undertake all necessary safety measures. Make announcement through public address system to alert all crew. |  |
| 3. | Considered to keep the vessel away from other ships in the vicinity. |  |
| 4. | Broadcast and warn vessel’s in the vicinity through the VHF channel 16. |  |
| 5. | Engine should be prepared for maneuvering. |  |
| 6. | Establish bridge / to steering flat communications. |  |
| 7. | Ensure a helmsman and officer is available for emergency steering in the steering gear flat. |  |
| 8. | Mobilized anchor party if vessel transiting narrow channel / or shallow water. |  |
| 9. | If vessel is under pilotage, pilot should be informed and should be included in the risk assessment of the bridge team. |  |
| 10. | Inform the office and send casualty reporting form. |  |
| 11. | Once steering failure defect is identified and prior to resume sea passage conduct JHA. |  |
| 12. | Return all controls to normal and confirm vessel steering by hand from bridge position. |  |
| 13. | Arrangements should be made to rectify the defect at the earliest possible. |  |

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| **Officer on watch:** |  |  | **Master:** |  |
| **Signature:** |  |  | **Signature:** |  |